



# Minutes

## Waukesha County Board

### Executive Committee Meeting

### August 18, 2014

Chair Decker called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

#### **Committee Members Present**

Paul Decker (Chair)	James A. Heinrich	Walter L. Kolb	Gilbert W. Yerke
David D. Zimmermann	David W. Swan	Peter M. Wolff	

#### **Others Present**

Chief of Staff Mark Mader	Solid Waste Supervisor Rebecca Mattano
Land Resources Manager Perry Lindquist	Legislative Policy Advisor Sarah Spaeth
Budget Management Specialist Bill Duckwitz	University of Wisconsin-Waukesha Dean Harry Muir
Waukesha Ozaukee Washington Workforce Development Board President Francisco Sanchez	
Waukesha Ozaukee Washington Workforce Development Board Operations Manager Laura Catherman	
Waukesha Ozaukee Washington Workforce Development Board Marketing Manager Mike Walzak	
University of Wisconsin-Waukesha Associate Campus Dean Joseph Foy	
University of Wisconsin-Waukesha Director of Marketing/Enrollment Shaun Manning	
Waukesha County Federated Library System Director Connie Meyer	
Waukesha Ozaukee Washington Workforce Development Board Executive Assistant and Human Resources Manager Cindy Simons	

#### **Correspondence**

A list of correspondence was distributed.

#### **Approve Executive Committee Minutes of July 14, 2014**

Motion: Heinrich moved, Swan second, to approve the executive committee minutes of July 14, 2014.  
Motion carried 7-0.

#### **Ordinance 169-O-049: Amendment of Collaborative Materials Recycling Facility (MRF) Capital Project 201409 Relating to Transfer Station Cost**

Lindquist said this ordinance would modify the scope of capital project 201409 by eliminating \$600K budgeted for the Waukesha transfer station since plans have changed and the facility is no longer needed. Unfortunately, unforeseen contingencies related to the soil conditions under the Milwaukee recycling facility have the potential for increased costs. The department of parks and land use would like to pull this ordinance, revise it accordingly and bring it back next month.

In response to Kolb's question, Lindquist said the ground materials are beneath the floor inside the building and not expected to be a big deal. The department would like to hold the ordinance until a cost estimate is available. There should be sufficient funds available in the capital plan to cover these unexpected costs. Lindquist said more information will be given at the construction meeting on Thursday.

Kolb asked is Milwaukee sharing the costs? Lindquist said the city and county are sharing costs equally. Swan asked will this affect the construction timeline? Lindquist said he does not think this will affect the timeline much. Swan asked are there plans in case the facility is not finished by January 1, 2015? Lindquist

said haulers were required to provide alternative plans for recycled goods in case the facility was not ready on January 1. Swan asked will the ordinance be in the next ordinance cycle? Lindquist said the ordinance will be in the next ordinance cycle if the estimates are available by then. There is no rush to approve this ordinance.

Mader asked Lindquist to provide him with the wording to amend the ordinance so it could be sent out with committee agendas.

**Ordinance 169-O-050: Amend Section 11-8(c) of the Waukesha County Code of Ordinances Regarding the Library Tax Levy Distribution Formula**

Meyer and Duckwitz presented this ordinance explaining that the joint library agreement between the Village of Sussex and Town of Lisbon is expected to be dissolved January 1, 2015 and result in the town becoming a non-library community. The county code provides a Waukesha County Federated Library System (WCFLS) library levy distribution formula but it does not specify how the formula should be adjusted when community libraries are created or dissolved midyear. Approval of this ordinance creates section 11-8(c) in the code authorizing the WCFLS board to make recommendations to the county board regarding the county library levy distribution formula when there is a change of status to libraries.

In response to Kolb's question, Duckwitz said section 11-8 of the code affects the distribution of library funds while section 11-4 deals with the collection of funds. Meyer said fund distribution is being analyzed.

Duckwitz said this is the first of two ordinances. The first ordinance changes the code and the second will focus on the change action.

In response to Yerke's question, Meyer said the town will not be creating a new library.

Swan said he is concerned this could become a "slippery slope" where other joint libraries dissolve. Meyer said there are only two other joint libraries in the county: the Town/Village of North Lake and City/Village of Pewaukee. Swan asked what do communities gain by dissolving joint libraries? Meyer said WCFLS usually helps joint libraries resolve issues to keep the partnership working. In this case, there are irreconcilable differences. Decker said this feud goes beyond library issues.

Motion: Heinrich moved, Wolff second, to approve Ordinance 169-O-050. Motion carried 7-0.

**Update on University of Wisconsin-Waukesha (UW-W)**

Muir, Foy and Manning presented the UW-W update. Muir reviewed some of the changes he has made since becoming dean three years ago:

- Promoted and educated the community about UW-W and its identity and important aspects
- Changed UW-W's image
- Worked with business and industry and informed them that UW-W is a good resource and valuable
- Increased internships
- Involved students in professors' research
- Developed partnership with UW-Parkside to offer four-year degrees
- Developed bachelor of applied arts and sciences (BAAS) degree
- Increased relationships with local K-12 programs

Foy provided a thorough explanation of the BAAS degree which was created especially for adults with jobs, homes or responsibilities that keep them from moving to other communities to complete their education.

The BAAS degree provides skills and knowledge for effective communication and career and leadership advancement and enhancement.

Kolb asked is UW-W at capacity? Manning said UW-W could easily add 500 to 1000 students but parking would be an issue. Swan said he would like to see parking issues resolved. Muir said the campus has plenty of permit parking but students choose to park on the street rather than buy permits. Foy said classes for the BAAS degree are held in the evening when parking needs are lower and parking permits are not required.

Kolb asked about UW-W acceptance criteria. Manning said UW-W denies few students entry into the school. At a minimum, students must have a high school diploma. Classes are available to help bring students “up to speed.”

In response to Yerke’s question, Foy said UW-W developed course work with its four-year UW partners: Parkside, LaCrosse, Stout and Plattville. Manning said UW-W is focusing effort to increase adult enrollments since the number of high school graduates is declining.

Swan said he thought the update would focus on maintenance of the UW-W buildings. How is UW-W doing maintaining Waukesha County’s buildings? Muir said there has been an almost complete change of maintenance staff since he began working there. UW-W made changes in conjunction with the county’s 2012 conditions report and there are more changes planned. Muir said he has been working on improving the relationship between UW-W and Waukesha County. He has learned that tenants situated near tenants need to be mindful and act accordingly. Decker said he has met with Muir many times to discuss improvements. Swan asked Muir to inform the county board of building needs before problems get out of hand.

In response to Decker’s question, Foy said most UW-W students are primary entry into the engineering program. Decker said UW-W should be commended for providing more individualized learning experiences.

In response to Yerke’s question, Muir provided the following UW-W statistics:

- 2,155 credit students and 2907 non-credit students
- 58% of students are part-time
- 29% of students are 22 years of age or older
- The average class size is 23.1 students
- 93% of faculty have PhDs or highest degree in their fields
- 65% of transfers earn a bachelor’s degree within six years
- UW-Milwaukee and UW-Whitewater are the most popular transfer destinations

#### **Update on Waukesha-Ozaukee-Washington Workforce Development Board (WOW WDB)**

Sanchez distributed and reviewed a handout titled *2013-2014 WOW WDB Accomplishments* including history of the WOW WDB and workforce development system and its 2013-2014 accomplishments. The WOW WDB is a 30 member private sector led group comprised of business, education, labor and community leaders that addresses local economic workforce issues in Waukesha, Ozaukee and Washington Counties. The WOW board’s workforce development system is comprised of local, regional and statewide partners housed in one-stop workforce development centers in the three counties. In 2013-2014, 57,701 individuals were served at the three counties’ workforce development centers with 2,033 enrolled in employment and training programs. Of the 57K served, 52% of customers were served in Waukesha County, 42% in Washington County and 6% in Ozaukee County. WOW secured 214 on-the-job training

contracts (with a 92% retention rate) which provided training wage reimbursements to employers who hire job seekers with aptitude and ability but lack experience. More than 300 employers were provided direct access to more than 1,800 job seekers at three job fairs and four free employer open houses.

In response to Decker's question, Sanchez said the organization does not do long-term tracking on on-the-job training placements.

Kolb asked are people in public assistance-related work programs motivated to find jobs? Sanchez said everyone on public assistance (with the exception of pregnant women three months before and after delivery) is required to work. Working 40-hours per week at minimum wage brings in more income than a monthly welfare payment.

Swan asked for clarification regarding the 57K served in WOW one-stop workforce development centers versus the 2K served through employment and training opportunities. Sanchez said many of the job seekers visiting the centers do not enroll or need to enroll in the employment and training programs.

Kolb asked what are in-demand occupations? Sanchez said machinists, manufacturing technicians, office coordinators, registered nurses, welders, general laborers, financial analysts, design engineers, CNC machinists/operators, administrative assistants, etc.

In response to Yerke's question, Sanchez said the WOW WDB does outreach with nonprofits. Nonprofits are more likely to offer soft skill training while the WOW WDB provides skill-specific training. Decker said there is a lot of interactivity.

Decker asked how are job fairs promoted? Walzak said job fairs are promoted using marketing channels and networks, notices in unemployment checks, through center case managers, radio, social media, etc.

**Appointment 169-A-024: Nate Rice to the Upper Nemahbin Lake Management District**

**Appointment 169-A-025: Richard Nawrocki to the Board of Adjustment**

Motion: Kolb moved, Zimmermann second, to approve Appointments 169-A-024 and 169-A-025. Motion carried 7-0.

**Legislative Update**

Spaeth said the study committee on problem solving courts, alternatives and diversions meets on August 20 to discuss recommendations relating to treatment court coordinators, criminal justice coordinating councils, adherence to evidence-based practices, statewide training, treatment court evaluations, authority to order electronic monitoring as a condition of probation, integrated data system, incident-based reporting, treatment court system resources, etc.

In response to Decker's question, Spaeth said it is too early in the process to discuss funding.

**County Board Committee Reports by Committee Chairs for the Following 2014 Meetings:**

Land Use – July 15-Kolb said the committee approved five ordinances and had a presentation on the Waukesha County park system.

Public Works – August 14-Swan said the committee approved two bids and toured the highway operations and fleet maintenance building.

HHS – August 14-Yerke said the committee had educational presentations on the following issues: adult protective services, Aging and Disabilities Resource Center, lean government, family intact treatment team, and adolescent and family services and public health divisions.

Waukesha County Historical Society Board-Yerke said the Waukesha County Historical Society Board has been holding emergency meetings in light of funding concerns in the upcoming budget. The board is reviewing a proposal by a developer to perform maintenance and repair on the building. The board is still searching for a new executive director. Acting Executive Director Tom Constable voluntarily cut his salary in half allowing funds to be available to pay a fund raiser.

Finance – July 16 & August 6-Heinrich said on July 16, the committee approved six ordinances and two contract procurement processes and reviewed process changes for federal road project funding. On August 6, the committee approved two contract procurement processes and had reports on alcohol treatment fees and revenue goals, capital projects and special revenue, general and contingency funds. The committee provided authorization for litigation settlement.

**Future Agenda Items**

- Waukesha County Economic Development Corporation and Waukesha County's revolving loan program
- Waukesha County's economic development platform/website

Motion: Swan moved, Heinrich second, to adjourn the meeting at 10:15 a.m. Motion carried 7-0.

Respectfully submitted,

Peter Wolff  
Committee Secretary